



Loudoun Workforce Resource Center

102 Heritage Way, N.E., 1st Floor
 Leesburg, VA 20176
 (703) 777-0150 (Voice)
 711 (VA Relay)
www.loudoun.gov/wrc



Hours of Operation:

Monday, Tuesday, Thursday, Friday
 9:00am - 4:30pm
 Wednesday 9:00am - 12:30pm
1st Fri - WRC Opens at 1:00pm

PARTNER CONTACTS

Dept. of Rehabilitative Services
 Tymisha Robinson
 Sarah McCarty
 (703) 771-4775

Virginia Employment Commission (VEC)
 Alexandria (703) 813-1300
 Prince William (703) 897-0407
 Winchester (540) 722-3415

NVRC for the Deaf and Hard of Hearing
 Joan Cassidy
 nvrccloudoun@aol.com

Loudoun County Adult Education
 Irene Riordan
 (571) 252-2119

Northern Virginia Community College
 Esther Perantoni
 (703) 450-2551

Youth WIA Counselor
 Shaun Posey
 (571) 238-4237

Veteran's Claims Rep.
 Geoffrey White
 (540) 635-4210

Office of Transportation Services
 Judy Galen
 (703) 737-8044






Ticket to Work
 Lauren Parker
 (703) 752-1606

Virginia Job Corps
 (703) 671-5300

Visit our online tool for your
Job Search!
www.loudoun.gov/careerlinks

MTE = Meet The Employer event

February 2013

Mon	Tue	Wed	Thu	Fri
		**NEW** This Month		1 OPEN AT 1:00 PM Dell Learning Lab 1:00 pm - 4:30 pm
4 MTE: Home Helpers 10:00 am - 12:00 noon Job Club 10:00 am - 12:00 noon (2nd floor) Dell Learning Lab 1:00 pm - 4:30 pm	5 Dell Learning Lab 9:00 am - 4:30 pm Interview Workshop 9:30 am - 11:30 am	6 Mock Interviews 9:00 am - 12:00 noon MTE: Chipotle Mexican Grill 9:30 am - 12:00 noon MTE: Gate Gourmet 10:00 am - 12:00 noon CLOSE @ 12:30pm	7 Dell Learning Lab 9:00 am - 4:30 pm WIA Orientation 10:00 am - 12:00 noon	8 WK/CG
11 PowerPoint Basic 9:00 am - 4:00 pm Job Club 10:00 am - 12:00 noon (2nd floor) MTE: Hospitality Staffing Solutions 12:00 noon - 3:00 pm	12 Excel Basic 9:00 am - 4:00 pm Federal Job Search 10:00 am - 12:00 noon MTE: Comfort Keepers 10:00 am - 1:00 pm	13 Dell Learning Lab 9:00 am - 12:30 pm MTE: Harbor Freight Tools 9:30 am - 12:00 noon CLOSE @ 12:30pm	14 Dell Learning Lab 9:00 am - 4:30 pm	15 Professional Resume Writing 9:00 am - 3:00 pm DRS Rep. 10:00 am - 12:00 noon MTE: LCPS Transportation (Information Sessions) 10:00 am & 11:15 am MTE: Home Depot 10:00 am - 2:00 pm
18 Closed Presidents' Day 	19 Word Basic (Part A) 9:30 am - 11:30 am MTE: Senior Helpers 12:30 pm - 2:30 pm Dell Learning Lab 1:00 pm - 4:30 pm	20 Networking Strategies 9:00 am - 11:00 am Dell Learning Lab 9:00 am - 12:30 pm MTE: YMCA 9:30 am - 12:00 noon CLOSE @ 12:30pm	21 Word Basic (Part B) 9:00 am - 12:00 noon MTE: Farmers Insurance Group 9:00 am - 3:30 pm Child Support Enforcement 9:30 am - 3:30 pm WIA Orientation 10:00 am - 12:00 noon ENOVATE (Information Session) 1:00 pm	22 Dell Learning Lab 9:00 am - 4:30 pm **Employment Strategies for Ex-Offenders  <u>10:00 am - 11:30 am</u>
25 Word Basic 9:00 am - 4:00 pm Job Club 10:00 am - 12:00 noon (2nd floor)	26 Excel Basic 9:00 am - 4:00 pm	27 CLOSE @ 12:30pm WK/SD	28 Resume Writing 101 9:00 am - 1:00 pm VEC Rep. 9:00 am - 3:00 pm Deaf & Hard of Hearing Rep. 10:00 am - 12:00 noon	

Workshops are offered at NO COST. However, Pre-registration is Required.
Please stop by the center or call 703-777-0150 to register.